



NEWMAN
COLLEGE

A CATHOLIC SCHOOL
EDUCATING IN THE
MARIST TRADITION

 Shine
through
Discovery

LET YOUR LIGHT SHINE MATTHEW 5:16



Champagnat Chapel

Information to Hire
- Weddings -

Challenge — Collaborate — Create — Celebrate



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Facility Overview

The Champagnat Chapel (seating 400) is available for Weddings (for couples eligible to marry in the Catholic Church) only.

**This facility is available for hire.
Contact us to request a hire application form.**

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Conditions for Use

1. The bride or bridegroom must:
 - 1.1 be an ex-student of Newman College or its associated founding schools
 - or
 - 1.2 be a Staff Member of Newman College
 - or
 - 1.3 have a similar Marist affiliation from interstate or overseas
2. At least one party to the marriage must be Catholic.
3. Both parties to the marriage must be free to marry. Marriages which would not be regarded as valid by the Catholic Church may not be celebrated in the Chapel.
4. The priest who is to be celebrant at the ceremony (either Parish Priest/Deacon or another Priest) is prepared to undertake the couple's marriage preparation in accordance with the Perth Archdiocesan policy and to ensure that Church and State documentation is attended to.
5. Chapel decoration with flowers, the engagement of servers, musicians and the like are the responsibility of the bridal couple.
6. Confetti and rose petals shall not be used.
7. The Chapel and grounds should be left in a clean and tidy condition.
8. A Booking Fee of \$300.00 applies for the cleaning and upkeep of the Chapel.
9. The Chapel chair configuration will remain unchanged for the wedding.

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General Information

Arranging a wedding can be a hectic task and may even distract you from the most essential preparations in your heart, mind and spirit. This wedding day is more than just a beautiful 'show' – it is a public expression of your commitment to love each other and of your desire for God to bless and enrich your lives together. Your inner preparations are more important than all the trimmings. Try to involve as many of your friends and family as possible to take on the load of these extra duties thus giving you more time to prepare within.

Celebrant

You should arrange a celebrant for your wedding at least three months ahead of the date of your wedding day. Your local Parish Priest/Deacon would normally be the celebrant at your wedding, unless you know another Priest/Deacon you wish to ask.

Documents

Your celebrant will make an appointment for you to visit him. You will need to bring with you your birth certificates and baptism certificates (if applicable). For some of you, this will mean writing away for the documents, so plan ahead. For births in Australia, birth certificates are available from the Registrar General's office in your state of birth. Baptism certificates can be obtained from the church where you were baptized. If you have been confirmed in the Catholic Church you will also need to supply a Confirmation Certificate or at least details of when and where.

Marriage Preparation

Church is not merely involved on the day of your wedding, but has a deeper interest in the life-giving richness of your marriage in the years to come. For this reason, the Archdiocese requires that couples attend a marriage preparation course. This is an effort by the Church to give couples the best possible start to their marriage, laying foundations for the future.

Your celebrant will give you details of these courses. As these courses are well attended, it will be necessary to book well ahead. You will also need to meet with your celebrant a number of times to complete the preparation. It is the advice of the Church that all pastoral preparation for marriage be completed at least three months before the wedding.

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Ceremony

You will be involved in choosing many of the texts for your wedding ceremony so that the wedding is truly yours. Your celebrant will help you with this.

Wedding Rehearsal

You and your celebrant must liaise with the Administration Officer K-12 to schedule your wedding rehearsal. It is usually held a few days before the wedding. Rehearsals must be completed by 4.30pm. Rehearsals cannot be conducted on a weekend.

Music

You will need to discuss the music with your celebrant. Although your celebrant may not insist that you use hymns or religious music, you must choose music or songs suitable for a Christian wedding in a Chapel and not secular.

Photographers

Photographers and video operators are welcome as long as they do not impede the ceremony. On the wedding day, they should meet with the celebrant before the ceremony begins. Photographers should not be the cause of the bride being late. There may be other services and evening weddings taking place in the Chapel after yours. It is important to be on time.

Flowers

Please let those arranging flowers for you know that if they need the Chapel opened by a certain time on your wedding day for the flowers to be prepared, they must contact the College's Administration Officer K-12 during school office hours (Monday to Friday, 8.00am – 4.00pm).

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How to Make a Booking

The Champagnat Chapel facilities may be booked by making an application to the College. Bookings are available when the facility is not in use by the school. It is available weekdays, weekends and school holidays.

Viewing the Facility

Please contact the College by emailing newman@newman.wa.edu.au to arrange a tour of the facility. Tours can be arranged during weekdays between 3.15pm – 4.00pm

Booking Process

Contact the College and request a booking application form. You can check at the time for venue availability. We can tentatively reserve dates during the application process.

Complete the booking application and return to the College. Your request will then be considered. If successful, a hire agreement will be sent. Upon acceptance of the hire agreement an invoice for the venue hire will be sent for payment within 7 days to confirm your booking.

216 Empire Avenue
PO Box 2004
Churchlands WA 6018
T 08 9204 9444
newman.wa.edu.au

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