



Dear Parents and Guardians of Year 7 Students

Welcome to Term 2 and I hope that all have had the time to rest, be safe with their families and enjoy the Easter period.

As outlined by Mr Finneran, students in Years 7-10 will engage in the College's Remote Learning Plan from Wednesday 29 April.

### Remote Learning at School

- **Attendance** Students attending the College will need to arrive at **room S17** each morning at 8.45am. The roll will be taken and supervision will be provided for your child.  
  
Students need to comply with the College uniform policy. This includes, but is not limited to, items such as hair and jewellery. As families would be aware, the requirement is for students to return to Term 2 in full winter uniform. However, there is a grace period of two weeks, until such time as parents have an opportunity to either place uniform orders online or organise fittings. Students will have the choice to be in either winter or summer uniform during Weeks 1 and 2. (Students participating in Physical Education classes are permitted to wear their sports uniform on those days.)
- **Uniform Shop** Please contact the uniform shop if you require any items and/or need to arrange a fitting. Details can be found via the following link: <https://www.newman.wa.edu.au/families/newman-college-uniform-shop/>
- **Public Transport** Swan Transit has confirmed that they will continue to run Saturday timetables during the week commencing 27 April. Further details can be found via the following link: <https://www.transperth.wa.gov.au/Using-Transperth/Coronavirus-Advice/Changes-to-services/May-4>
- **Parents not on campus** If students need to be collected from Student Administration for sickness or medical appointments, parents are asked to report to Main Administration.
- **Canteen Service** The canteen is available for students, however, service is limited to FlexiSchool orders. Further details can be found at the following link: <https://www.newman.wa.edu.au/families/canteen/>
- **Lockers** To reduce congestion around locker areas, students are permitted to carry their belongings in their school bag. If students currently have any personal items left in their lockers, they will need to remove these items by Friday 1 May.

**Challenge — Collaborate — Create — Celebrate**

## Remote Learning at Home

- **Dress** Students are expected to adhere to smart casual dress standards whilst engaging in online video conferences. Clothing that would be acceptable for free dress days is a suitable guide.
- **Behaviour** Students are expected to follow the College policy on behaviour expectations when online. Breaches to these rules will be subject to the same sanctions as outlined on the College behaviour management policy.
- **Device** Students are expected to use their device in appropriate ways and only communicate with their teachers to facilitate their learning on approved platforms. Students should only contact teachers through the approved platforms (Teams, Seqta) and during normal school hours.
- **Communication** Students must be mindful of communicating using appropriate, formal language, addressing their teachers correctly, and must be mindful of how they are speaking if they have their microphone on their device turned on. Students should only contact teachers through the approved platforms (Teams, Seqta) and during normal school hours. Video contact should not be one on one between teacher and student, it should reflect classroom situation.
- **Attendance**
  - Student roll will be facilitated through PCG daily. Students are expected to be online at this time and engaging in their PCG via Teams.
  - Those students unable to attend for any reason should ensure they have at least checked in with their PCG Teacher by 12pm.
  - Student engagement will also be tracked by subject teachers at the conclusion of each week. The following criteria will be reviewed to ensure that each student:
    - has made contact with the subject teacher
    - is completing course work
    - has submitted work for checking/feedback
    - uses appropriate online behaviour

If teachers have any concerns regarding your child's academic progress and engagement with the Remote Learning Plan, you will be contacted so further support can be determined.

## Student Wellbeing

We appreciate that this is a trying time for students, and I would like to remind you of the wellbeing support available for students.

The **Class of 2025 – Year 7** Team page has been setup and contains daily updates, PCG check ins, resources and a range of activities to help bring about balance and positivity for students. I encourage students to access this Team page daily and speak to their PCG teacher or me as their Leader of Wellbeing if they have any questions or concerns.

Thank you for your support during this time and I will of course keep you updated with all developments pertaining to the cohort.

Yours sincerely

Patrick Woolley  
**LEADER OF WELLBEING YEAR 7**

24 April 2020