

Primary Social Committee

Terms of Reference 2020

PURPOSE

The Purpose of the Primary Social Committee is to enhance Community Engagement at Newman College by means of the provision of social opportunities for families in the Primary School during inside and outside of school hours.

1. Mission and Vision

The Primary Social Committee

- 1.1. Supports the College community in articulating and developing the mission and vision of the College based on Gospel values, Catholic ethos and the Marist charism
- 1.2. Seeks ongoing opportunities to assist the College community to understand and strengthen the mission of the College and the wider Church
- 1.3. Celebrates and affirms the school community and its identity as a unique community within the broader faith community

2. Conduct

The Primary Social Committee

- 2.1. Collaborates and works with Newman College in providing social activities for the Primary School Community
- 2.2. Seeks opportunities for community engagement in which Newman College presents to the local and wider community
- 2.3. Adheres to the College's Code of Conduct
- 2.4. Provides feedback at the Newman Parent Consultative Committee (NPCC) Meetings at the events and works of the Committee
- 2.5. Identifies opportunities for potential social activities that would support the ongoing promotion of the College's Primary School
- 2.6. Maintains close communication with the Director Finance and Administration for all matters to do with Finance
- 2.7. Shall work with the Leader of Early Childhood to identify potential areas for fundraising activities that would support the Primary School
- 2.8. Meetings to be held once a term at a school venue determined by the College
- 2.9. Shall keep written minutes of committee meetings
- 2.10. Shall work with the Leader of Early Childhood ensure that all activities supported by the Primary Social Committee have undergone the appropriate Risk Assessment commensurate with the College's Assurance and Risk Policy

3. Membership

- 3.1. Chair, as agreed by the Committee
- 3.2. Newman Parent Consultative Committee Representative
- 3.3. Principal Nominee: Leader of Early Childhood
- 3.4. Others