

ROLE DESCRIPTION

ROLE TITLE	Leader of Learning The Arts
DEPARTMENT	The Arts
INDUSTRIAL AGREEMENT	<i>Trustees of the Marist Brothers Province of Australia Teaching Staff Enterprise Bargaining Agreement 2015</i>
ACCOUNTABLE TO	Vice Principal
TEACHING LOAD	0.6 – 0.8 FTE

MISSION STATEMENT

Newman College is a PK-12 Catholic School educating in the Marist Tradition, which endeavours to lead students to know and love Jesus Christ. With Mary as our model in faith, we encourage students to grow into the fullness of their humanity in an education environment where they feel welcome, accepted and valued.

ROLE OVERVIEW

The Leader of Learning The Arts (Visual Arts, Drama, Music and Dance) shares responsibility for the Catholic identity of the College and spiritual and faith leadership within the College Community, inspired by the charism of Saint Marcellin Champagnat as an expression of the Gospel message of Jesus. In so doing, The Leader of Learning The Arts gives witness to the distinctive educational, moral and social purpose of the College within the evangelising Mission of the Church, and accordingly shares leadership for taking forward the mission, ethos and educational goals of Newman College.

The Leader of Learning The Arts is a member of the College's Middle Leadership Team and carries the primary responsibility for the ongoing development, programming, implementation and supervision of the Arts curriculum and the quality of teaching and learning that is provided for each student.

The Leader of Learning The Arts works across the College PK to Year 12 assisting the Vice Principal and Director of Transformational Learning in the development and supervision of the College's overall systematic curriculum delivery and all matters related to the leadership. In particular the Leader of Learning The Arts has responsibility for:

- Curriculum integration of Visual Arts, Drama, Music and Dance
- Embedding of the College Vision for Learning
- Evaluating and exploring contemporary learning and pedagogy
- Developing tertiary and industry partnerships
- Supporting the College Music Ministry
- Managing and coordinating the co-curricular Arts Program

The Leader of Learning The Arts will ideally have a Visual Arts background.

Learning and teaching at Newman College is informed by the College Vision for Learning, the Australian Professional Standards for Teachers, the National School Improvement Tool and the CEWA 'Quality Catholic Schooling' framework.

In being both proactive and responsive to changes in the College's operating environment the Principal may, from time to time, require the performance of other duties.

ROLE RESPONSIBILITIES

Contributing to the Catholic Identity and Mission of the College:

- Gives personal witness to Catholic values in carrying out day-to-day duties of the role and engaging students, staff and the broader community in the mission of Newman College as a Catholic school.
- Actively leads prayer and works to promote the charism of Saint Marcellin Champagnat and the mission and life of the Catholic Church within the College.
- Works with the Director of Mission and Catholic Identity in supporting the prayer and sacramental and liturgical life of the College at meetings and assemblies and liaises and collaborates with the Leaders of Wellbeing on Year Group activities.
- Promotes and supports community outreach programs and social justice initiatives underpinned by Catholic Social Teaching and the Groome (1998) Praxis Model of See, Judge and Act.
- Seeks or maintains Accreditation to Teach Religious Education consistent with Catholic Education Commission Western Australia (CECWA) policy.
- Supports and contributes to the development of the Marist Association of Saint Marcellin Champagnat in Western Australia.
- Uses best practice approaches to embedding the College Vision for Learning and its guiding principles in Faculty team meetings, teaching programs and professional learning opportunities.
- Ensures that Catholic values are integrated into all Arts programs.
- Ensures that curriculum programs, policies and procedures reflect social justice principles and practices.
- Provides exemplary Christian and professional leadership for all members of the Newman College Community.
- Works collaboratively with colleagues and sustains a team approach to providing resources, services and support which ensure that curriculum provision is coordinated, efficient and responsive.

Teaching & Learning:

- Works in partnership with the Director of Transformational Learning in developing each member of the Arts Faculty in regards to curriculum development and pedagogy consistent with the principles of the College Vision for Learning.
- Assists the Vice Principal and Director of Transformational Learning in the ongoing development of quality contemporary teaching, learning and assessment processes, including the effective use of school data from external assessments and diagnostic testing.
- Promotes the adoption of deep learning, high educational standards and the pursuit of excellence in the College Community.
- Manages and monitors student performance, attendance and attitudinal data, educational needs and learning pathways.
- Engages all teachers in data analysis to monitor student learning and inform interventions.
- Oversees teacher assessment and reporting practices to ensure that reporting on student achievement is consistent with the College Vision for Learning, meets the needs of all stakeholders and complies with SCSA and Australian Government requirements.
- Actively contributes to the maintenance of a performance culture of continual improvement across the Arts Faculty through regular monitoring of student progress and academic standards, overseeing follow-up by class and specialist teachers and informed systematic analysis and use of student achievement data against standards.
- In partnership with the Vice Principal, Deputy Principal Secondary, Deputy Principal Primary, ensures the faithful programming and delivery of the Arts curriculum, course offerings and viability, and alternative delivery modes.

Develop Self & Others:

- Uses a range of strategies that develops the capacity of self and others to engage in the implementation of the College Vision for Learning across all Arts subjects.
- Works in collaboration with the Vice Principal and other middle leaders to implement priorities for professional learning contained in the College Annual Implementation Plan.
- Developing and implementing Visual Arts, Drama, Music and Dance to support harmony between the academic program and the day-to-day organisation of learning experiences for students and staff.

- Maintains a Professional Growth Plan that includes strategies for skilling in the various accountabilities of the role description and supports professional development goals and career path planning.
- Utilises the Australian Professional Standards for Teachers and the National School Improvement Tool to inform, monitor and report on the development and implementation of quality pedagogy within the Faculty.

Leader of Strategic Thinking, Improvement, Innovation and Change:

- Drives improvement in the capacity of the Arts Faculty to generate new ideas, think and plan strategically and create a culture and practice of continual improvement, transformation and sustainability with a focus on learning gains for all students.
- Assists the Director of Transformational Learning to deepen the capacity across the Arts Faculty for strategic thinking, innovation and change management through professional learning opportunities.
- Works strategically by distributing leadership to support effective improvement and change.
- Develops a shared understanding of innovation and developmental change processes as they apply to teaching and learning.
- Develops partnerships with tertiary institutions and industry for curricula development and student engagement.
- Contributes to the leadership and development of the College Strategic Plan and relevant aspects of the College Annual Improvement Plan and Annual Report.

Leading the Management of the College

- Maintains a cohesive, efficient professional Faculty team aligned with the College 'Learning Organisational Chart'.
- Assist the Director of Transformational Learning in the Implementation of whole school approaches to literacy, numeracy and diverse learning.
- Contributes to the ongoing development of eLearning initiatives within the Arts Faculty.
- Facilitates regular Faculty meetings and participates in the College budget process to ensure that the Faculty needs are appropriately represented, and that the Faculty budget allows for appropriate upgrading of resources.
- Liaises with the Vice Principal for resources and appropriate processes to support the professional development goals of members of the Arts Faculty.
- Establishes and maintains the custom of learning walks to Arts Faculty members' classrooms regularly.
- The Leader of Learning The Arts supervises the work of ancillary staff working in the Faculty where appropriate and works with Faculty staff to ensure that workplace health and safety requirements and practices are met.
- Exercises good stewardship of College resources.
- Serves on nominated committees and working parties.

Engaging and Working with the Community

- Develops and maintains structures and strategies for effective liaison, consultation, collaboration and partnership with parents with a focus on student achievement, wellbeing, safety and resilience.
- Understands the broader community within which the College resides and is aware of the cultural, social and political characteristics that inform the needs of students, families and carers and the challenges they face.
- Contributes to the development of a College environment that is welcoming, hospitable, life giving and just.
- Contributes to collaborative processes that build relationships and promote shared commitment, partnership and a sense of achievement

Other:

- Any other duties as required.

EXPECTED BEHAVIOURS & ATTITUDES

All staff are responsible for:

- Actively working to promote the charism of Saint Marcellin Champagnat and the mission and life of the Catholic Church within the College;
- Actively supporting the Marist Association of Saint Marcellin Champagnat;
- Actively promoting the College's Evangelisation Plan;
- Actively supporting a child safety culture, with a zero tolerance for child abuse.
- Complying with:
 - Marist Schools Australia Policy Statements.
 - Catholic Education Commission of Western Australia Policy Statements.
 - Newman College Policy Statements, Procedures and Code of Conduct for Staff;
- Adhering to workplace health and safety procedures and actively contributes to maintaining a safe, healthy and tidy environment;
- Maintaining open communication and works collaboratively with others within the College to foster team work and morale;
- Maintaining a commitment to continuously improve services and pursue excellence;
- Seeking opportunities for professional development.

ROLE CRITERIA

Essential Criteria:

- Possess sound knowledge and experience in The Arts areas.
- Excellent communication skills including written and verbal skills.
- A commitment to engaging in contemporary teaching and learning practices.
- Organised with the ability to prioritise tasks/workloads and the ability to meet deadlines.
- Ability to demonstrate innovative and creative thinking.
- Working with Children Check.

Desirable Criteria:

- Possess a visual arts background.