



Dear Primary Parents and Guardians,

Welcome to the 2026 school year. I would like to extend a very warm welcome to all new families joining Newman College for the first time and welcome back returning families.

I hope you have enjoyed a refreshing and fun school holiday break, and that your children are excited to commence the 2026 school year at Newman College.

Pre-Kindy to Year 6 students commence Term One on **Friday 30 January 2026**.

As we begin 2026, I am very much looking forward to meeting you all and working in partnership with you to support your child's growth and learning. Our Primary Leadership Team remains committed to ensuring a positive, nurturing and engaging environment for all students.

Primary Leadership Structure

Below is the Primary Leadership team. We are looking forward to continuing to support our students, staff and parents/guardians throughout year.

Head of Primary	Mrs Laura Christopher
Leader of Learning	Mrs Catherine Young
Leader of Wellbeing K-2	Mrs Edwina Battersby
Leader of Wellbeing 3-6	Mrs Jane Short

If you have a concern throughout the year, the classroom teacher should always be the first point of contact. Should you wish to meet with any member of the leadership team, please contact a Primary Administration Assistant to arrange an appointment time.

Primary Administration Team

Mrs Amanda Johnson
Mrs Jess Wiedermann (M-W)
Mrs Jen Scott (Th-F)

Start and Finish Time

Pre K & Kindy		Pre-Primary – Year 6	
Doors Open	8.35am	Supervision Begins	8.15am
Commencement Bell	8.40am	Doors Open	8.35am
Healthy Habits	10.35am	Commencement Bell	8.40am
Recess	10.45am	Healthy Habits	10.35am
Classes Recommence	11.00am	Recess	10.45am
Lunch	12.40pm	Classes Recommence	11.00am
Classes Recommence	1.20pm	Lunch	12.40pm
School Dismissal	2.45pm	Classes Recommence	1.20pm
		School Dismissal	3.00pm

Healthy Habits

Healthy Habits time takes place at the start of recess. During Healthy Habits time, students will eat their recess and teachers will have a focus on healthy habits, discussing with students topics such as; healthy eating, sun protection, game rules, friendship strategies, etc. This time will explicitly tie into Mindful Mornings, our Health programs and other focus areas throughout the Primary. This eating time allows students to have the full amount of recess time to run around and play, which we know is so important.

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First Days Early Classroom Open

To assist with transition for students and families, **Years 1-6 classroom doors will be open from 8.20am on Friday 30 January and Monday 2 February** to allow parents to drop each child directly to their new classrooms if they wish to do so.

Morning Procedures for all students

Pre-Kindergarten & Kindergarten

Pre-Kindergarten & Kindergarten gates open at 8.30am. Parents are required to supervise their children until doors open at 8:35am, when they can be dropped directly to the classroom. For further information regarding Pre-Kindergarten and Kindergarten please refer to our ECE [booklet](#).

Pre-Primary

Parents are required to supervise their children until doors open at 8:35am, when they can be dropped directly to the classroom.

Years 1 & 2

Duty commences at 8:15am at the Year 1 and 2 Block. When students arrive from this time, they should put their bag away and then remain around the area where there is teacher supervision. When the first bell rings at 8.35am, students walk themselves to their classrooms.

Years 3 to 6

Duty commences at 8:15am around the Year 3 to 6 Block and the Oval. When students arrive from this time, they should place their bags around the 3-6 building and then remain around this area where there is teacher supervision. When the first bell rings at 8.35am, students collect their bags and walk themselves to their classrooms.

A reminder all students should arrive by 8.40am, which is the time the bell rings to officially start the school day. Students who arrive after this time must sign in through the front office.

Playgrounds Before and After School

To help maintain a safe and well-supervised environment for all students, we kindly remind families that the playground and swings are not to be used before or after school. During these times, staff supervision is not available, and using the equipment could pose safety risks.

We ask that parents and guardians ensure children refrain from playing on the equipment before and after school so we can continue to prioritise student safety. Thank you for your cooperation and your commitment to keeping our school community safe.

First Day Uniform

Students are required to wear their **Guild Uniform** on the first day of Term 1, Friday 30 January. Please note, sport shoes can be of any colour, however no canvas or skate shoes are permitted.

Kiss N Ride & General Parking

To help ease congestion on the first day and throughout Week 1, the oval will be open for parent parking. Please enter via Dolomite Court.

The Kiss 'n' Ride zone is designed to ensure student drop-offs and pick-ups are smooth, safe, and efficient. We kindly ask parents to use this area for quick stops only. Please do not park and leave your vehicle in the Kiss 'n' Ride lane. At times, the Kiss 'n' Ride line may reach capacity. In these situations, we ask waiting parents to complete a loop and you will receive right of way to rejoin the Kiss 'n' Ride lane. This helps keep the driveway clear for families who need to access the carpark.

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We ask for your cooperation in ensuring you are utilising your family name tag (for sun visor/dashboard) during Kiss N Ride each day as this assists with a smoother and more efficient traffic management system. If you do not have a family name tag, please complete [this form](#) and it will be sent home with your child for you to use.

A reminder to please take note of and adhere to the City of Stirling parking regulations. Street parking is short-term and signposts need to be observed. We ask all families to please be respectful of residents when dropping off and collecting your children. Please also ensure that signs within the carparks are adhered to, so that the drive-through drop-off and pick-up system can run smoothly. Patience is always appreciated during busy times.

Booklist – Pre-Primary to Year 6

Newman College has partnered with Box of Books as our booklist providers for 2026. This offers our school community a wide selection of back-to-school stationery at guaranteed low prices through Officeworks and a leading digital and physical textbook solution through Box of Books.

HOW TO ORDER

Please follow these steps to complete your booklist for the 2026 school year:

1. Go to the [Box of Books \(BoB\) Shop](#).
2. Log in (or create a new parent/guardian account).
3. Add your student(s)
4. Select required items from the booklist.
5. Checkout – choose delivery to your address and pay online.

This [page](#) provides videos and images to assist with navigating the online platform. For assistance with your Box of Books order, please contact Box of Books via email hello@boxofbooks.com.au or phone on 1800 326 657.

Additionally, all students in Pre-Primary to Year 6 will require headphones. These will be stored in the classroom throughout the year and will be utilised with devices and for other purposes. Bluetooth is recommended to ensure connection with College devices. Please ensure these are labelled clearly with your child's name.

All other stationery and booklist items will be provisioned by the College.

Students may bring their stationery to school on the first day, and teachers will guide them on where items can be placed. For **Pre-Primary to Year 2**, stationery may be brought **unlabelled**, as teachers will organise supplies for the class. For **Years 3–6**, please ensure **all stationery items are clearly labelled** with your child's name.

Consent2Go Profile Update Invitation

A Consent2Go Profile Update invitation will be sent to all families asking you to review and if necessary, update your student details, additional details (family), medical details (student), and documents.

If your child has specific diagnosed medical condition/s, you are required to record details in the medical condition section. Details including allergens, medication (dosage and expiry dates), care instructions, condition history, condition management documents/action plans, must be provided and or uploaded. Please ensure you work through the medical section thoroughly.

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Student Medical Needs

Any student who requires medication administered at school must bring in up-to-date medications and the below completed forms (which can be accessed [here](#)) and deliver to Administration at on the first day of term.

- Student Medication Request Form
- Student Medical Management Plan

Pre- Kindy – Year 6 Information Evening

The Pre-Kindy – Year 6 Information Evening will be held on Thursday 5 February between 5.00pm and 7.30pm. It will follow the same structure as 2025, with optional information sessions run by staff held directly following the classroom teacher sessions. More information, with a full schedule of sessions, will be sent to families in the College Newsletter.

Primary Family Picnic

This year we will be holding a **Primary Family Picnic** event on Friday 6 March on the Lavalla Oval. I look forward to seeing as many Primary families in attendance as possible.

Upcoming Calendar Events

Please find below some significant dates for Term One. Please refer to the [Newman College Calendar](#) regularly throughout the year to keep up to date on all College events.

Event	Date	Time	Location
New Students Welcome & Orientation	29 Jan	1.00-1.45pm	Lavalla Campus
PK-Y6 Students Return	30 Jan		Lavalla Campus
PK-Y6 Information Evening	5 Feb	5.00-7.30pm	Lavalla Campus
Whole College Family Mass & Commissioning of Student Leaders	17 Feb	5.30-6.45pm	Br Terry Gleeson (Marcellin Oval)
Y3-Y6 Swimming Carnival	27 Feb	All Day	TBC
Primary Family Picnic	6 Mar	5.00-7.00pm	Lavalla Oval

Families will receive communication closer to the date of each event. These will include specific event details such as times, uniform requirements and logistics.

Along with this letter, you will receive the **Newman College 2026 Information Handbook**. Please take the time to read this and use it as a reference throughout the year. The handbook offers families a guide to the essential information needed for daily life at Newman College.

I look forward to working together as a College community, to challenge and celebrate each student, providing a holistic education in an environment where your child can reach their full potential.

My best wishes for a successful year working together in partnership.

Yours sincerely,

Laura Christopher
HEAD OF PRIMARY

23 January 2026

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