

NOTICE OF INTENT TO STOP INSTRUMENTAL LESSONS 2026

DATE: _____

STUDENT NAME: _____

YEAR: _____ GUILD/CLASS: _____

TUTOR: _____

INSTRUMENT: _____

REASON FOR WITHDRAWING: _____

- We have notified the teacher concerned
- Have returned the hired instrument (if applicable)

As previously advised, Music Lessons are structured on a term by term basis. To finish at the end of a term, the cut off dates for withdrawals are:

- Term 1 2026: **Thursday 3 December 2025**
- Term 2 2026: **Thursday 19 March 2026**
- Term 3 2026: **Thursday 19 June**
- Term 4 2025: **Friday 11 September 2026**
- Term 1 2027: **Thursday 3 December 2026**

If this form is not submitted to the music department by the cut-off date indicated above, I accept that the fees for the following term will be charged.

My son/daughter will / will not be attending instrumental lessons for the remaining paid lessons.
(please circle)

PARENT SIGNATURE: _____

MUSIC COORDINATOR SIGNATURE: _____

OFFICE USE ONLY

Date received: _____ Entered in TASS: _____

Copy to tutor (date): _____ Copy to accounts (date): _____

Date to cease billing: _____