

## Head of Primary

**Contract Full-time position, commencing Term 1 2023**

### About Us

Newman College is a Catholic PK-12 school educating in the Marist tradition, with an enrolment of 1850 students. We strive to animate our delivery of learning, teaching and wellbeing, as one which is innovative and creative, underpinned by contemporary and relevant pedagogy.

### About the Role

The next Head of Primary at Newman College will oversee the consolidation of two campuses onto one site, in collaboration with the College Executive Team. Alignment of practice and an animated teaching, learning and wellbeing environment will be nurtured in the Marist way. A significant build of a state-of-the-art Primary School will be completed over the next two years. This is an exciting opportunity for a dynamic and innovative leader to join our high impact leadership team, on a contract full-time basis, commencing Term 1 2023.

The contract of employment has an initial term of three years and a second renewed term of a further three years. Extension of the initial term is dependent upon a successful review of performance in relation to the defined responsibilities.

For more information, please refer to the role description on the College website.

### About You

The successful applicant will have strong time management and organisational skills, as well as excellent communication skills. In addition, the successful candidate will be supportive of the Marist and Catholic ethos and demonstrate commitment to our ongoing child safeguarding principles.

### To Apply

Your application must include:

- **Cover Letter:** State why you are applying for the position and detail your most relevant qualifications and experiences and demonstrate your suitability for the role. (Maximum 2 pages.)
- **Curriculum Vitae:** Outline your personal details, qualifications, education/professional memberships, and relevant work history. Relevant work history should include a brief outline of the duties and responsibilities associated with each role and provide the FTE and dates/period of employment for each of the positions.
- **Referees:** The names and details of three people who have consented to act as referees. You must include your current employer. Please note that the Principal of Newman College reserves the right to contact persons not nominated by the applicant.

**Applications close Wednesday 5 October 2022 at 5:00 p.m.**

We encourage you to apply as soon as possible. We reserve right to close this vacancy early.

Please direct any enquires to Leader of People & Culture at [employment@newman.wa.edu.au](mailto:employment@newman.wa.edu.au)

**Challenge — Collaborate — Create — Celebrate**