

Relief Education Assistants (Recruitment Pool)

General and Special Needs

Casual positions

About Us

Newman College is a Catholic PK–12 school educating in the Marist tradition, with an enrolment of approximately 1850 students. We are committed to fostering a vibrant, supportive, and future-focused learning environment. Our operations—spanning learning, wellbeing, and community engagement—are underpinned by professionalism, innovation, and contemporary practice.

About the Role

We are seeking expressions of interest for relief Education Assistants to join our relief pool support the College. Our Education Assistants provide an essential and highly valued support service for our children. This is a great opportunity to get involved in this rewarding career path within our College.

About You

The successful applicant will ideally hold a Cert III or IV in Education Support (or experience in a similar role) and a demonstrated commitment to pastoral care. The successful applicant will also have strong organisational skills as well as excellent communication skills. In addition, the successful candidate will be supportive of the Marist and Catholic ethos and demonstrate commitment to our ongoing child safeguarding principles.

Your application must include:

- **Cover Letter:** (max 2 pages) outlining your suitability for the role.
- **Curriculum Vitae:** Relevant work history including a brief outline of the responsibilities associated with each role.
- **Referees:** Provide the names and contact details of three referees (including current employer). Please note that the Principal of Newman College reserves the right to contact persons not nominated by the applicant.

Applications will not be considered unless all the above documentation is provided.

Prior to being engaged in relief work you may be asked to attend a brief interview.

All relief staff will be required to complete Child Safeguarding Training within the first week of relief work, and on an annual basis beyond this.

Please direct any enquires to employment@newman.wa.edu.au

Challenge — Collaborate — Create — Celebrate