

WELCOME TO OUR SCHOOL!

EARLY CHILDHOOD INFORMATION BROCHURE



Challenge — Collaborate — Create — Celebrate

THIS BOOKLET PROVIDES YOUR FAMILY WITH ALL THE INFORMATION YOU WILL NEED FOR OUR EARLY CHILDHOOD PROGRAM. WE LOOK FORWARD TO SHARING IN THE EDUCATIONAL JOURNEY WITH YOUR CHILD.

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NEWMAN COLLEGE

A CATHOLIC SCHOOL EDUCATING
IN THE MARIIST TRADITION



WELCOME

We here at Newman College warmly welcome you to our community.

In our Early Childhood Educational program there is an emphasis on learning through playing and exploring in flexible, informal spaces both indoors and out. It is a busy, joyous time for discovery, imagination, creating, researching and wondering!

Our Vision for Learning, Shine through Discovery - Let your light shine (Matthew 5:16) inspires our faith and learning community to Challenge, Collaborate, Create and Celebrate who we are and what we seek to achieve.





FIRST DAYS

Settling happily into Early Childhood can take some children longer than others. Children's prior experience with separation, along with their dispositions and personality will affect their feelings about being in a new environment.

Please make contact to discuss any concerns or questions you may have about the first days of school for your child.

Families and schools who work in positive partnerships nurture children to become happy and successful life long learners and we are really looking forward to supporting you and your child this year!





**“To live is to change, and to
be perfect is to have
changed often.”**

— St John Henry Newman

CLOTHING & UNIFORM

PRE-KINDY & KINDERGARTEN

Children should wear clothing that is 'Sun Smart' and suitable for active, messy play and easily toileting. They will need to take layers on and off as independently as possible and they often need to access the toilet quickly. Dress ups or special clothing are unsuitable. They will need shoes they can put on and take off independently, preferably with velcro instead of laces.

PRE-PRIMARY - YEAR 2

Please refer to the College website for detailed information regarding the required uniform for Pre-Primary to Year 2 students.

HAIR

Hair should be neat and clear of your child's face. Long hair should be neatly tied back.

PERSONAL ITEMS

We ask that children do not bring in special personal items such as jewellery and toys, as they can be easily lost or broken.

HEALTH & WELLBEING

Children who are unwell or showing signs of infections or viruses should stay home from school. This helps all of the other children in the class to stay healthy. It is most important that the school is notified in the event of communicable infections and viruses and when your child will be absent from school.

As our first concern is the happiness and wellbeing of your child, please inform us about any changes or events in the family which may cause them anxiety or concern so that we can best support them.



DAILY 'MUST HAVES'

BAG

Pre-Kindy and Kindy students require a tote-style bag (not a backpack) for easy access and self management.

HAT

A comfortable hat with a wide brim is ideal as it protects your child's face and neck. As we are a 'Sun Smart School', a hat is a requirement for all outside play. Newman College hats are available from the Uniform Shop or the Marian Administration Office should you wish to purchase one.

CHANGE OF CLOTHES

A complete change of clothes will need to be provided in your child's Kindy or Pre-Kindy bag as these may be utilised after water play or a toileting accident. Please check these from time to time for size and weather suitability.

PILLOW

A compact cushion is required for your child's rest time. They need to be small and easy to store and wash.



FOOD & DRINK

Children will require the following items each day (each in a separate container):

- Morning Tea
- Lunch
- Crunch & Sip
- Water Bottle (water only in bottle - no juice/milk or juice boxes)

Containers and wrappers that are easy for your child to open and close are best!

In the first few weeks of Pre-Kindy / Kindy we will ensure children have extra support to manage their eating times.

Healthy eating is encouraged at Pre-Kindy / Kindy. Raw fruit and vegetables should be included as daily choices in your child's morning tea and lunch. Foods high in fat and sugar such as chips and lollies are discouraged.

The Crunch & Sip snack should only be fresh fruit or vegetables cut into small, easy to eat pieces.

Your child will need their own water bottle each day. Please clearly label all your child's belongings.

ALLERGIES

Foods containing nuts or nut products should not be included in your child's lunchbox.

It is very important that all allergies and medical conditions are known by the College and the classroom teacher, so that we can ensure the best possible care of your child.

Included in your orientation pack are the medical forms. These can also be accessed via the College website www.newman.wa.edu.au.





**“You're off to Great Places!
Today is your day!
Your mountain is waiting,
So... get on your way!”**

— Dr. Seuss

ATTENDANCE

Parents should ensure that all students arrive at school between 8.20am and 8.40am. All students are required to be in class at 8.45am for roll call and the commencement of lessons.

Pick Up/Drop Off

The College needs to be advised of any caregivers (other than parents) who will be doing drop off and pick up via an email or written note. Children of this age cannot be released to older school siblings or family/friends where the school has not been formally notified.

Absentees

When a student is unable to attend the College due to illness, lateness or a scheduled appointment, parents are required to notify the appropriate Administration Office by 9.00am by email absenteeprimary@newman.wa.edu.au.

Or via phone;

- Marian Administration Office: (08) 9387 9900
- Lavalla Administration Office : (08) 9416 9700
- Or by Utilising the College App

If a parent or guardian has not contacted the College regarding an absence, they will receive an SMS stating their child is absent. It is important that you respond to this message by calling the relevant campus Administration Office, in order for your child's attendance record to be updated.

Late arrivals / Early departures

When a student arrives after classes commence (8.45am) the student must go directly to the office to sign in before attending any classes. In the case of early departures, parents are required to sign students out from the Administration Office at the relevant campus.

Illness

If children are not well, they should not be sent to school. If a student presents to Administration due to illness or injury, Administration staff will contact parents.

Extended Absences

All families (PK – 12) wishing to submit an extended planned absence for their child/children, are requested to write to the Vice Principal advising of the absence. The College will respond outlining if the absence is approved/unapproved.

GENERAL INFORMATION

TOILETING

It is expected in a school setting that children be toilet trained, including managing clothes on and off, wiping independently and hand washing. No pull-ups or nappies are permitted. We understand at this age that occasional toileting accidents can occur and we assist children to change within the protocols of our protective behaviour policy. The dignity of the child is always of foremost importance.

BIRTHDAYS

Due to allergies and food intolerances it is the College policy that cakes and celebration food must not be brought into the school. Birthday invitations and party plans need to be emailed or discreetly shared outside of school time.

ROSTERS

Rosters for classroom help will be displayed on the class notice boards. All parent helpers need to sign in at the Administration Office and wear a visitor's sticker when helping out in classrooms and at College events.

LIBRARY

All classes will attend a Library session every week. The borrowing times for the classes will be advertised by the class teacher during the school term. Each student needs a library bag. Bags are available for purchase from the Uniform Shop or the Administration Office.

PARENT REPRESENTATIVES

The class teacher will invite a parent/s to undertake this school liaison role. The parent representative can assist in supporting families with participation in College events and organising social gatherings.

BELL TIMES & TERM DATES

For bell times and term dates please scan the QR code below.



PARENT REPRESENTATIVES

The role of the Parent Representative is to support the teacher and other parents in building a sense of community in these sub-groups of the Newman College Community.

The role may involve some or all of the following,

- Contact parents of new children in the class/year level by phone or in person and welcome them into our College Community.
- Arrange a social get together for parents of children in the class/year level.
- If the Parent Representative hears of a family in need, they may offer some pastoral care for that family, either through the parent network or by advising the school of the need.

The Parent Representative will be given the contact details of those families that have consented to sharing their details.



LET'S GET READY



WHAT TO EXPECT

Easing the first day jitters!

Talk to your child about what to expect on their first day at Pre-Kindy/Kindergarten. If you aren't sure contact your child's teacher for more information.



LET'S GET ORGANISED

Taking the stress out of school

Label all your child's belongings and involve them in the process. By making sure all the necessary items are in their bag for the day (hat, water bottle, lunch box, spare set of clothes) you will help your child transition smoothly into school.

PRACTICE MAKES PERFECT

Making the small tasks manageable

Practice opening and closing lunchboxes and water bottles with your child. Managing these seemingly small tasks will go a long way to increase their sense of independence.



ARRIVE ON TIME

Avoid the rush and plan ahead

Arrive promptly to Kindy, so that your child feels settled and is involved in the morning routine.



I KNOW MY NAME

Giving your child confidence

Encourage your child to recognise their own name and hang their bag on their hook. This helps them to become more confident in their new surroundings.



SAYING GOODBYE

Importance of communication

Establish a positive goodbye routine with your child early on. Let them know what time you will be back to collect them, and then give them a positive, succinct farewell and hug goodbye.

THAT'S MY TEACHER!

Let's get to know each other

Use the Teacher's name in discussions with your child, so they become familiar with it before they start.



HOME TIME!

I want to know all about your day

Arrive on time to collect your child to avoid anxiety at the end of their day. It's a great idea to ask your child open-ended questions about what happened during the day.

What was your favourite thing that you did today?

What activities did you do during outside play?

What did the teacher talk to you about today?





**“Let us remember: One
book, one pen, one child
and one teacher can change
the world.”**

— Malala Yousafzai

IMPORTANT INFORMATION

Contact Details/ Emergency Numbers

It is essential that these details are kept current. We encourage you to promptly inform the College of any changes by completing the Advice of Family Changes Forms.

<https://www.newman.wa.edu.au/families/family-forms/>

Medical

The College is permitted to keep analgesics for emergency purposes. By law, the College is unable to administer any medication without prior written consent from parents. Student Medication Request, and Student Medical Management Plan documents can be found on the website.

<https://www.newman.wa.edu.au/families/family-forms/>


Newman College App

The Newman College App provides parents with a user-friendly interface to receive college notifications, view the college calendar, read the newsletter, report absences, communicate with staff, and access external links including SEQTA and the Uniform Shop.

Furthermore, the app includes three dedicated co-curricular sections for Sports, the Arts, and Student Growth, where users can find relevant updates and notices for each of these specific areas.

The app is now available for all parents to download via Google Play or the Apple App Store.

Your new college app is here



DOWNLOAD NOW

GET IT ON
Google Play

Download on the
App Store

TRANSPORT

Carparks

There are dedicated drop off and pick up procedures in place across both Marian and Lavalla Campuses. To view these procedures and associated maps please visit

<https://www.newman.wa.edu.au/families/transport/>.

In order to ensure the safety of our students, parents are asked to use designated parking areas and are **not permitted** to park in the staff car parks.

CANTEEN

Recess and Lunch orders for Pre-Primary-Year 6, must be placed via the Flexischools online ordering system. Orders are delivered to the applicable campus before recess and again before lunch.

<https://www.flexischools.com.au/>





**“A child's world is fresh
and new and beautiful, full
of wonder and excitement.”**

— Rachel Carson



NEWMAN NORMS

PRIMARY CAMPUS

Shine Through Discovery

Effective learning occurs in a secure environment where the dignity, rights and responsibilities of others are known and respected and where standards and rules are fairly and consistently applied.

AS NEWMAN COLLEGE STUDENTS WE WILL:



Have a positive attitude.



Try our personal best in all activities.



Celebrate our success & the success of others.



Take responsibility for our actions & act honestly.



Respectfully listen & follow routines & instructions.



Make sure we are prepared with everything we need for our day.



Greet our teachers & respond to the roll call appropriately.



Raise our hand if we would like to speak.



Line up before going into class & enter the classroom quietly.



Use manners & respectful language when talking to students & teachers.



Wear our College uniform correctly & with pride.



Represent our College with pride when in the community.



Treat our classrooms & school with pride & respect by keeping them neat & tidy and using equipment responsibly.



Be kind & inclusive to everyone in our College.



**“Childhood is the light of
our life, we must keep it
safe within our hearts.”**

— Marinela Reka



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