

ROLE DESCRIPTION**Leader of Sport****ACCOUNTABLE TO:** Vice Principal**ROLE DEVELOPED:** July 2021

Role Outline

The Leader of Sport shares dual responsibility for the Catholic identity of the College and spiritual and faith leadership within the College community, inspired by the charism of Saint Marcellin Champagnat as an expression of the Gospel message of Jesus. The Leader of Sport articulates the mission, ethos and educational goals of Newman College, and gives witness to the distinctive educational, moral and social purpose of the College within the evangelising Mission of the Church.

The Leader of Sport is a member of the College's Middle Leadership Team and carries the primary responsibility for leading the strategy and vision of the College Sports program, managing the administrative operations of the area, and developing and leading staff within the area to operate as a highly collaboratively motivated team. The Leader of Sport is expected to be an exemplary professional role model in all aspects of the teaching profession.

The Leader of Sport works across the College under the direction of the Vice Principal in the development and supervision of the College's overall sports program.

In being both proactive and responsive to changes in the College's operating environment, the Principal may, from time to time, require the performance of other duties.

Key Accountabilities**1. Key Accountability One – Leader of Catholic Identity and Mission**

The Leader of Sports contributes actively to the development of the Catholic identity and the educational mission of the College, actively promoting the Gospel message of Jesus and Catholic values.

- 1.1. Gives personal witness to Catholic values in carrying out day-to-day duties of the role and engaging students, staff and broader community in the mission of Newman College as a Catholic school.
- 1.2. Actively leads prayer and works to promote the charism of Saint Marcellin Champagnat and the mission and life of the Catholic Church within the College.
- 1.3. Works with the Director Mission and Catholic Identity in supporting the prayer, sacramental and liturgical life of the College and the Marist Ministry Plan.
- 1.4. Promotes and supports community outreach programs and social justice initiatives underpinned by Catholic Social Teaching and the Groome (1998) Praxis Model of See, Judge and Act.
- 1.5. Seeks or maintains Accreditation to Teach Religious Education consistent with Catholic Education Western Australia (Ltd) policy.

- 1.6. Supports and contributes to the development of the Marist Association of Saint Marcellin Champagnat in Western Australia.
- 1.7. Ensures that curriculum programs, policies and procedures reflect social justice principles and practices.
- 1.8. Provides exemplary Christian and professional leadership for all members of the Newman College Community.
- 1.9. Works collaboratively with colleagues and sustains a team approach to providing resources, services and support which ensure that curriculum provision is coordinated, efficient and responsive.

2. Key Accountability Two – Leader of Sport

The Leader of Sport is responsible for building the capacity of the team to lead sport programs. Leading sports at Newman College requires a commitment to learning at every level, facilitating the enhancement of student achievement and wellbeing, and increasing staff and student engagement in their own learning and faith formation. Learning is always the prime focus.

- 2.1. Actively promotes the College Vision for Learning as the foundational values and principles for learning and teaching.
- 2.2. Fostering a climate, which encourages students to participate in the College's sporting program.
- 2.3. Coordinating Newman College's involvement in the Associated and Catholic Colleges (particularly swimming, athletics and cross country) and the SSWA Sporting Programs.
- 2.4. Coordinating the Northern Association of Schools sporting program in the College and the organization of sporting fixtures.
- 2.5. Promoting the sporting profile of the College internally and externally.
- 2.6. Coordinating staff/student/parent involvement and participation in the Sporting program.
- 2.7. Promoting student involvement in the Association of Marist Schools of Australia sporting programs including Marist Touring Carnivals and the Champagnat Cup.
- 2.8. Models a culture of reflective practice characterised by robust, evidence-based professional dialogue.
- 2.9. Maintain partnership links with Newman Sporting Association Clubs through open communication and, where required, attendance at committee meetings.
- 2.10. Provide leadership to develop, support and assist the College's alignment of the PK-6 Sporting Program.

3. Key Accountability Three – Building the Capacity of Self and Others

The Leader of Sport is committed to, and responsible for, building the capacity of the team to lead contemporary learning and teaching in safe and growth-promoting learning environments.

- 3.1. Uses a range of strategies that develops the capacity of self and others to engage in the implementation of the College Vision for Learning in the Sports program.
- 3.2. Works in collaboration with the Vice Principal, Leader of Learning Health and Physical Education and other middle leaders to implement priorities for professional learning contained in the College Annual Improvement Plan.
- 3.3. Initiates strategies for developing a climate for accepting and providing constructive feedback and recognition of achievement, including student voice.
- 3.4. Advises College staff on approaches to gaining access to appropriate internal and external networks to support and inform their professional practice and the College improvement journey.

- 3.5. Maintains a Professional Growth Plan that includes strategies for skilling in the various accountabilities of the role description and supports professional development goals and career path planning.

4. Key Accountability Four - Leader of Strategic Thinking, Improvement, Innovation and Change

The Leader of Sports manages change for the future, works strategically, influences sports programs and design and co – constructs new opportunities within the College Community.

- 4.1. Drives improvement in the capacity of the Physical Education Learning Area to generate new ideas, think and plan strategically and create a culture and practice of continual improvement, transformation and sustainability with a focus on learning gains for all students.
- 4.2. Works strategically by distributing leadership to support effective improvement and change.
- 4.3. Develops a shared understanding of innovation and developmental change processes as they apply to teaching and learning.
- 4.4. Develops partnerships with tertiary institutions and industry for curricula development and student engagement.
- 4.5. Contributes to the leadership and development of the College Strategic Plan and relevant aspects of the College Annual Improvement Plan and Annual Report.

5. Key Accountability Five – Engaging and Working with the Community

The Leader of Sport contributes to the knowledge of parents and the wider community on contemporary issues in sport programs and the overall development of young people.

- 5.1 Develops and maintains structures and strategies for effective liaison, consultation, collaboration and partnership with parents with a focus on student achievement, participation wellbeing, safety and resilience.
- 5.2 Understands the broader community within which the College resides and is aware of the cultural, social and political characteristics that inform the needs of students, families and carers and the challenges they face.
- 5.3 Contributes to the development of a College environment that is welcoming, hospitable, life giving and just.
- 5.4 Contributes to collaborative processes that build relationships and promote shared commitment, partnership and a sense of achievement.
- 5.5 Develop partnerships with community and elite sporting organisations to assist transition and provide pathways for students outside school.

6. Key Duties

- 6.1 To represent the College at Associated and Catholic Colleges Sports Management meetings, NAS Leader of Sport meetings, NSA meetings and other appropriate meetings as required
- 6.2 To arrange coaches for all sporting teams, ensuring that the appropriate documentation is collected shared with Leader of People and Culture i.e. Working With Children Check.
- 6.3 To provide the opportunity for students to nominate for State Representative teams.
- 6.4 To arrange umpires, referees and officials where appropriate.
- 6.5 To follow up with students and their families in matters of non-attendance at sport and breaches of College or ACC or NAS Code of Conduct during sporting activities.

- 6.6 To coordinate all arrangements for all ACC Carnivals.
- 6.7 To prepare and manage an annual budget for College Sport.
- 6.8 To purchase and prepare equipment for all sporting fixtures.
- 6.9 To co-ordinate the school's participation in interstate sporting fixtures.
- 6.10 To book appropriate camp venues for training competition when required and arrange fixtures and timetables for competitions as required.
- 6.11 To coordinate transport arrangements where appropriate.
- 6.12 To organize practice games for the College when required.
- 6.13 To collect and publish all scores, along with articles for the College's Newsletter and website.
- 6.14 To maintain adequate records of sporting results and team and individual achievement.
- 6.15 To arrange for annual awards for achievement in sport.
- 6.16 To work with grounds staff regarding preparation of grounds.
- 6.17 To coordinate and manage Sport Photo Day.
- 6.18 To administer and provide regular information and promotional content to the Newman College Sport Instagram Page.
- 6.19 Attend IPSHA committee meetings with HPE Teacher Years 3 -6.
- 6.20 In conjunction with the Leader of HPE, oversee the management, supervision and policy of the weights room and strength and conditioning program.

Essential Criteria:

- Supportive of the Marist and Catholic ethos and demonstrate commitment to our ongoing child safeguarding principles.
- Working with Children Check.
- TRBWA Registration
- Must have Middle or Senior Leadership experience
- Hold Accreditation for Leadership in Catholic Schools

On appointment, the successful applicant will be required to:

- Undergo Child Safeguarding Program and Staff Code of Conduct Training