



NEWMAN  
COLLEGE

A CATHOLIC SCHOOL  
EDUCATING IN THE  
MARIST TRADITION

Shine  
through  
Discovery

LET YOUR LIGHT SHINE MATTHEW 5:16



# Leadership Application

Year 12 2025

Challenge — Collaborate — Create — Celebrate

## OVERVIEW

Thank you for your interest in the 2025 Student Leadership Team at Newman College. Please ensure that you read through the following information carefully. Your application for Student Leadership at our College must be accompanied with a strong commitment to being an exemplary role model for all College values and expectations.

Year 11 2024 students and College Staff will vote on their preferred candidate for the following roles:

- 2 x College Captains
- 2 x Academic Captains
- 2 x Arts Captains
- 2 x Mission Captains
- 2 x Sports Captains
- 2 x Wellbeing Captains
- 16 x Guild Captains (2 for each Guild)

Students are only able to hold one of the portfolios listed above. Applications for all leadership positions open on Friday 26th July and close on Friday 9th August.

### Essential Criteria for all Student Leaders

Our elected College leaders should demonstrate:

- Strong interpersonal and communication skills.
- Proven organisational skills.
- Initiative and forethought.
- Support for and adherence to College Policies and Procedures.
- Empathy and understanding in supporting the needs of students and staff.
- Willingness to represent and act in the interests of the whole College.

To be eligible to receive one of the portfolios listed above, students need to:

- Attend the Commissioning mass on Thursday 25 July.
- Have participated in the four Leadership Preparation workshops.
- Attend the Student Leaders' Camp from 27-29 November.
- Complete the Ministers of Communion training on Monday 7 October.

## Student Leadership Positions:

Please see the table below for a summary of each Student Leadership Position. Please note that this is not an exhaustive list; it is a summary of the main responsibilities and duties of each position. Each year there are additional responsibilities that may arise depending on the needs of the College community at that time.

Student Leadership Position	Role Description	Key Responsibilities
College Captain (2)	To lead and support the College community in a manner that reflects our commitment to our Marist traditions. In doing so, the College Captains consistently strive to make a positive difference in both the individual and the whole community. The College Captains play an important role in organising and presenting at important school events.	<ul style="list-style-type: none"> <li>• Support and promote the Catholic ethos of the College and the visions and mission that characterise the Marist Charism of Newman College.</li> <li>• Attend and chair Student Leader Meetings.</li> <li>• Act as a student representative on committees as required and liaise with appropriate staff about outcomes from these meetings.</li> <li>• Lead Celebration Assemblies and deliver College Captains address on these occasions.</li> <li>• Available to represent the College and attend events that may occur outside of school hours.</li> </ul>
Academic Captain (2)	To lead and support the College student community in a manner that reflects our commitment to our Marist traditions. The Academic Captains should be a role model for all students with respect to their studies and be prepared to show initiative in enhancing and supporting student learning within the College community	<ul style="list-style-type: none"> <li>• Advertise available activities through Teams, Vivi displays and newsletters.</li> <li>• Liaise with Deputy Principal Teaching and Learning (PK-12) and Leaders of Learning to arrange presentation of teams and awards at Celebration Assemblies.</li> <li>• Assist key staff with organising and running academic activities.</li> <li>• Assist staff in promoting academic events such as Maths Week, Science Week, Languages Week.</li> <li>• Actively promote and support the Homework Club.</li> </ul>

Student Leadership Position	Role Description	Key Responsibilities
Arts Captain (2)	To lead and support the College community in a manner that reflects our commitment to our Marist traditions. Through their commitment to the Arts, the Arts Captains are role models and mentors to students and are present at major arts events.	<ul style="list-style-type: none"> <li>Assist with Arts promotion, the presentation of Arts awards, announcements to school assemblies and report on participation in competitions, tours etc.</li> <li>Meet regularly with the Leader of Learning Arts PK-12.</li> <li>Be an active member of at least one or more art forms within the College.</li> <li>Involvement at events such as: The Arts Festival, Guild activities with an Arts focus, Catholic Schools Performing Arts Festival, Celebration Assemblies, Support of College Productions, Music Concerts and Arts Exhibition.</li> </ul>
Mission Captain (2)	To lead and support the College community in a manner that reflects our commitment to our Marist traditions. The Mission Captains ensure that the Marist characteristics of simplicity, presence, love of work, family spirit and the way of Mary informs all their actions and decisions. Required to assist in leading the prayer life of the College. They should show initiative in fundraising, volunteering and other types of community service throughout the year and inspire action among the student body.	<ul style="list-style-type: none"> <li>Advertise available activities through Involvement in Celebration Assembly Prayer, significant College Masses and other liturgies such as Advent, Christmas, Lent and Easter: preparing readings, music and processions, and the decoration of various sacred spaces.</li> <li>Discuss and present a variety of ideas for the daily prayer life of the College.</li> <li>Promote and raise awareness of the Project Compassion appeal, promoting the winter appeal, and organising and presenting Christmas hampers for the homeless.</li> <li>To represent the College at designated Social Justice events and forums, and involvement in Marist ministry.</li> <li>Liaise with the Leader of Learning - Religious Education and Director of Mission and Catholic Identity.</li> <li>Report to the Leader of Youth Ministry and Advocacy regularly for discussions and planning.</li> <li>Presence at Thursday morning Community Mass.</li> <li>Involvement in the Marist Ministry.</li> </ul>

Student Leadership Position	Role Description	Key Responsibilities
Sports Captain (2)	To lead and support the College student community in a manner that reflects our commitment to our Marist traditions. Through their commitment to sports, the Sport Captains are role models and mentors to students and are present at major sporting events.	<ul style="list-style-type: none"> <li>• Be a role model for students specifically on the following occasions: School Sporting Competitions, Sports Carnivals, Physical Education Classes, Community Sporting Competitions</li> <li>• Represent Newman College at all major sporting events.</li> <li>• Assist with presentation of sport trophies, announcing sport notices, teams and events at Celebration Assemblies.</li> <li>• Assist Sports Coaches in the selection process of NAS teams where required.</li> <li>• Encourage lunchtime sporting competitions in all year groups and to assist with the organisation and running of these events.</li> <li>• Meet regularly with Head of Sport, to form a College leadership team in encouraging students from all year groups to be more active.</li> <li>• Assist with the promotion of College sports clubs and Marist Trips.</li> </ul>
Wellbeing Captain (2)	To lead and support the College student community in a manner that reflects our commitment to our Marist traditions. The Wellbeing Captains should be prepared to show initiative in this area and to assist in the ongoing wellbeing of the students by promoting events that encourage positive self-worth and a positive attitude to school and academic achievement.	<ul style="list-style-type: none"> <li>• Liaise with Deputy Principal Secondary, Leaders of Wellbeing and College Psychologists.</li> <li>• Promote and raise wellbeing awareness</li> <li>• Assist with the organization of: R U Ok? Day, National Day of Action Against Bullying and Violence and Wellbeing Week</li> <li>• Encourage and organise lunch time initiatives that promote positive wellbeing.</li> <li>• MC at least one Celebration assembly in the year.</li> <li>• Contribute in a positive way to the wellbeing of students and staff at the College.</li> </ul>



Student Leadership Position	Role Description	Key Responsibilities
Guild Captain (2 per Guild)	To lead and support the College student community in a manner that reflects our commitment to our Marist traditions. The Guild Captains are responsible for fostering a positive Guild spirit and should be willing and positive contributors to their Guild and associated activities.	<ul style="list-style-type: none"> <li>• Liaise regularly with Guild Coordinator.</li> <li>• Be involved in the planning of Extended Pastoral Care time Guild activities.</li> <li>• Run various Guild activities, quizzes, stalls and competitions.</li> <li>• Organise and participate in cheer squads for Guild Swimming and Guild Athletics Carnivals.</li> <li>• Help organise and run fundraising activities for charities</li> <li>• Support Guild Coordinator and Pastoral Care Group teachers with the organisation and management of Assumption Day activities.</li> <li>• Establish an effective working relationship with Guild Year Representatives</li> <li>• Promote positive Guild spirit in efforts to win Champagnat Shield.</li> </ul>

# Interviews

## College Captains Process:

1. Voting will open for College Captains on Tuesday 13 August and will close on Friday 16 August.
2. A short list of College Captain nominees will be created based on votes and applications.
3. College Captains will present to the College Executive team on a prepared question.
4. College Executive will select at least 2 male students and 2 female students to interview.
5. College Captain nominees to be notified of two successful College Captains.

## Other Portfolios Process:

1. Voting will open for all other portfolios on Thursday 5 September and will close on Friday 6 September.
2. Students will be invited to interview based on votes and applications. Each student will be interviewed at least once.
3. Leadership Program Group to be notified of 2025 College Leadership Group.

## Interview Tips:

- Know the requirements of the portfolio you are interviewing for.
- Share examples of how you have demonstrated leadership skills and engagement with the activities associated with the portfolio in the past.
- Share achievable goals and ideas with the interview panel to show forward-thinking.
- Consider a weakness or a challenge in the role and explain how you will navigate this.
- Be confident in your abilities.